

**Lake Land College
Board of Trustees
District No. 517**



Special Meeting – Board Retreat
Foundation and Alumni Center
Room 101, Mattoon, IL
May 19, 2022

Minutes

Call to Order.

Chair Sullivan called the May 19, 2022, special meeting of the Lake Land College Board of Trustees to order at 1:00 p.m. in room 101 of the Foundation and Alumni Center, Mattoon.

In the absence of Trustee Tom Wright, Secretary, Chair Cadwell appointed Trustee Storm to serve as secretary pro tem.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Vice Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm, Chair; and Mr. Mike Sullivan, Chair.

Trustees Absent: Ms. Denise Walk, Mr. Tom Wright, Secretary and Ms. Maggie Kelly, Student Trustee.

Others Present: Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Valerie Lynch, Vice President for Student Services; Mr. Greg Nuxoll, Vice President for Business Services; Ms. Jean Anne Grunloh, Chief of Staff; Ms. Lisa Cole, Director of Data Analytics, Dr. Lynn Breer, Director of Institutional Research and Reporting, and Ms. Chris Strohl, Dean of Workforce Solutions and Community Education.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Action Items:

Approval of Kubota Partnership Equipment Purchase.

Trustees heard a recommendation from Mr. Greg Nuxoll, Vice President for Business Services, for the Board to approve the purchase of three Kubota equipment items, including a Kubota Loader – Landscape Series, Kubota V Series RTV, and a Kubota Zero Turn Mower – ZD1000 Series, at the aggregate price of \$67,243.22 to support the College's "Kubota Tech" National Student Certification Program. Mr. Nuxoll said that on May 9th, 2022, the College committed to providing support to the "Kubota Tech" National Student Certification Program and that as part of the program, the College will become a committed participant in the program by offering certification to students through our Diesel Technology program. Trustees learned that with Board approval for this purchase, the equipment would be property of the College and can be used in the best manner as determined by the College. Trustees also learned the administration will use general budgeted funds from the FY 2022 budget to purchase the equipment. Mr. Nuxoll said that per Board Policy 10.22.4(L) a bid is not required as the item is only procurable from one source

Trustee Curtis moved and Trustee Storm seconded to approve the purchase of three Kubota equipment items, including a Kubota Loader – Landscape Series, Kubota V Series RTV, and a Kubota Zero Turn Mower – ZD1000 Series, at the aggregate price of \$67,243.22 to support the College's "Kubota Tech" National Student Certification Program.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, and Sullivan.

No: None. Absent: Trustees Walk and Wright.

Advisory Vote: Student Trustee Kelly was absent.

Motion carried.

Approval of Virtual Anatomy Table Purchase.

Trustees heard a recommendation from Mr. Nuxoll for the Board to approve the purchase of a second Anatomage virtual reality cadaver table for use by the Math and Science Division. Mr. Nuxoll said that per Board Policy 10.22.4(L) a bid is not required as the item is only procurable from one source and that the expected price for the second virtual reality cadaver table is \$73,700. Mr. Nuxoll said this table provides state of the art technology and is not designed to move across classrooms; thus, the second table will allow the division to fully incorporate the technology into several more A&P classes in the classroom Northeast 104. Trustees learned the College may use HEERF III funds for this purchase given the technological nature of the Anatomage Table and its ability to create a virtual dissection that can be shared via our Hy-Flex environment.

Trustee Reynolds moved and Trustee Cadwell seconded to approve the purchase of a second Anatomage virtual cadaver table for the College's Math and Science Division, utilizing the College's HEERF III funds to fund the project at an expected price of \$83,700.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, and Sullivan.

No: None. Absent: Trustees Walk and Wright.

Advisory Vote: Student Trustee Kelly was absent.

Motion carried.

Non-action Items:

Discussion: Effective Board Governance.

Mr. Jim Reed, ICCTA Executive Director, facilitated discussions on effective board governance and he asked Trustees to respond to 10 survey questions that address effective board oversight and support of the College's mission and leadership. Mr. Reed highlighted some best practices provided by ACCT guidance, especially to foster and support student success and equitable outcomes. As a result of the Board's discussions the administration agreed to implement the following three ideas:

1. In addition to hearing an update each month from the Student Trustee, the monthly regular Board meeting agenda will also include a student update.
2. Ms. Valerie Lynch, Vice President for Student Services, said the Academic Standards Committee will begin including consideration of equity and student success outcomes to its annual review of the Board Policy Manual.
3. President Bullock said the administration will provide an update at a future Board meeting regarding the College's Program Improvement and Enhancement (PIE) process.

[The Board took a break from 2:15 p.m. to 2:25 p.m.]

Discussion: Board's Role for Strategic Planning and Leading Change.

Dr. Bullock reminded Trustees of the Trend Analysis Report shared with the Board last fall that highlights the changing district demographics and the state, national and global trends impacting higher education. He also referenced the extensive feedback shared with the Board from 715 people completing a uniform survey and 48 focus group sessions in which discussions were focused on the Trend Analysis Report. Trustees were provide a copy of the FY 2023-2027 Strategic Plan Matrix that details the next planning cycle's focus areas, goals and objectives – all derived from extensive review of the Trend Analysis Report and the collective survey and focus groups feedback. He then shared a video in which Dr. Barbara Gellman-Danley, President of the Higher Learning Commission, interviews Mr. Arthur Levine, author of *The Great Upheaval: Higher Education's Past, Present and Uncertain Future*.

Ms. Jean Anne Highland, Chief of Staff, shared three short videos from Franklin Covey's leadership training series "How to Turn Uncertainty into Opportunity" including The Change Model, Stuck in the Circle of Concern, and Your Brain on Change.

Dr. Bullock then facilitated discussions with Trustees regarding the changes we will need to consider as we work to fulfill the goals and objectives with each of the four focus areas in the

next strategic planning cycle. For each focus area, Trustees were asked to consider various questions such as what change is driving the goal statements and priority objectives, what do these changes mean for our institution and what are the costs of failing to address the changes?

Adjournment.

Trustee Curtis moved and Trustee Reynolds seconded to adjourn the special meeting of the Lake Land College Board of Trustees at 4:46 p.m.

Motion carried with unanimous voice vote approval.

Approved by:

/s/Mike Sullivan
Board Chair

/s/Tom Wright
Board Secretary